Akshay Chandran

Program Manager

Contact

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Address
1482 Page St.
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Education

Duke University
B.S. Neuroscience
Minor in Global Health
2014-2018

Expertise

- Microsoft Excel/Google Sheets
- SQL
- Data Studio
- Program Management
- Stakeholder Management
- Briefing and Reporting to Management

Awards

- Duke-Engage Thailand selected representative
- All-State Soccer Player
- Adagio Violin State Champion

Interests

- Soccer
- Skiing
- Cooking
- Saxophone
- Movies

Experience

Fast Forward
Programs Manager
San Francisco, CA
Feb. 2024 - Current

- Created and operationalized a full suite of entrepreneur support offerings for our startup portfolio including tracking and long-term execution strategy. Facilitated over 880 hours of support in inaugural year of accelerator alumni support in 2024.
- Manage portfolio of 100+ tech nonprofit startups and serve as the primary point of contact for portfolio founders, ensuring a seamless experience across ongoing engagements, Fast Forward support, and partner programming.
- Design and execute 12–15 programs annually—including virtual workshops, expert consultations, and technical offerings—tailored to meet the evolving needs of early-stage social ventures.
- Build and manage relationships with 10+ external partners and vendors to deliver programming aligned with our startup portfolio's goals and missions.
- Develop and maintain program tracking and reporting systems to assess startup engagement, satisfaction (4.5/5 CSAT in 2024), and identify opportunities for improvement

Verily (Google Life Sciences)
Business Operations Manager
San Francisco, CA
Sept. 2022 - Jan. 2024

- Revamped and managed new contracting and invoice process which enabled more efficient collaboration with senior management to consult with external advisors.
- Built and launched internal website for Product Org to further enable cross-functional collaboration and resource management.
- Designed and launched novel comprehensive company-wide onboarding program.
- Managed multiple cross-functional work streams to help improve internal processes, systems, and resources for the Product Org.

All Day Kitchens
Business Operations Manager
San Francisco, CA
Oct. 2021 - June 2022

- Designed and launched novel corporate orders initiative to fulfill large, complex, lunch orders through catering companies in the Bay Area. Drove over $4K in revenue in the 2 week trial period.
- Designed and built weekly operational report in Sheets for founders of company that provides guidance around key operational metrics around all aspects of the company. This report is used in all weekly executive meetings.

Qualtrics
Data Analyst
Provo, UT
Mar. 2021 - Oct. 2021

- Built automated pipeline reporting for all of Qualtrics Services using a stored procedure and Tableau.
- Constructed automated Monthly Business Review scorecards and views in Tableau for all of Qualtrics Services.
- Developed database objects, including tables, views and materialized views using SQL.

Operations Program Manager
Oct. 2019 - Feb. 2021

- Designed and launched novel "Work at Risk" process and reporting with system integrations for all Qualtrics services that need to start before a contract is signed.
- Launched novel "Data Hygiene" Initiative that reduced data-hygiene issues within services reporting by 76% in 6 weeks
- Improved and launched numerous system, process, and reporting initiatives within the Research Services department at Qualtrics

Product Specialist
Oct. 2018 - Oct. 2019

- Consulted with a variety of customers from all industries on a daily basis, providing product support to create and maintain effective workflows.
- Served as product team lead where responsibilities included overseeing communications between the engineering team, the product support team, and our clients.