



ASPEN NETWORK
OF DEVELOPMENT
ENTREPRENEURS

2022 Annual Conference FAQs

Registration

CAN MY ORGANIZATION BRING MORE THAN 2 PEOPLE?

Yes, new for 2022, up to five colleagues from your organization are welcome to attend.

I AM NOT AN ANDE MEMBER – CAN I STILL ATTEND?

Absolutely, non-members are welcome to attend to learn about ANDE and participate in the conversation concerning the development ecosystem. If you are interested in becoming a member, please review our [membership brochure](#). If you would like to discuss further, contact us [here](#).

I CAN ONLY COME FOR A DAY TO THE CONFERENCE. CAN I STILL ATTEND WITHOUT PAYING FOR REGISTRATION?

We are unable to allow registrants to attend without paying for registration; however, if you are unable to attend the full conference, but would still like to join and have colleagues who have registered, you may swap days with them. If you decide to share attendance with a colleague, you must 1) let us know that you will be attending in your colleague's place and which days which person will attend, as well as 2) **pay the Non-Hotel Guest Conference Pass** for the relevant days that you will be joining if you are not staying at the conference hotel.

WHO IS COMING TO THE CONFERENCE?

You can find a list of registered attendees on our conference app, [Whova](#).

I KNOW SOMEONE WHO COULD SPEAK AT THE CONFERENCE, BUT THEY ARE NOT A MEMBER. CAN THEY ATTEND AND SPEAK?

Most attendees at ANDE's annual conference are ANDE members. We prioritize member participation and members help create our agenda. We do not typically give speaking slots to non-ANDE members.

Agenda

WHEN DOES THE CONFERENCE BEGIN AND END?

The conference officially begins at 1:00 PM on Tuesday, September 13. The conference ends around 1:00pm on Thursday, September 15. Depending on your travel plans, your reservation could begin Monday, September 13 in the evening.

WHAT DOES THE AGENDA LOOK LIKE?

ANDE's Annual Conference agenda can be found [here](#).

MY ORGANIZATION WANTS TO HAVE A SPEAKING ROLE AT THE CONFERENCE – HOW CAN WE GET INVOLVED?

ANDE will be accepting session ideas from members until April 29. In the [session submission form](#), please also list potential speakers and moderators. We will take the suggestions into consideration when finalizing lead discussants for breakout sessions in the agenda. The ANDE Conference is designed to be



highly participatory and discussion-based for all attendees, regardless of whether you have a formal role on the agenda.

I HAVE A REPORT THAT I WOULD LIKE TO SHARE WITH OTHER MEMBERS AT THE ANNUAL CONFERENCE. ARE THERE OPPORTUNITIES TO PRESENT?

There will be an opportunity for organizations to briefly share top findings from recent reports. If you would like to share a report that your organization has recently published, [contact us here](#) with your contact information, organization, report title, and 1-2 sentence description.

WHEN WILL I FIND OUT IF MY SESSION IDEA WAS SELECTED?

If your session idea is accepted, you will be notified in May. We cannot guarantee that your session idea will be selected, but we will carefully review each submission. We also may combine ideas from similar submissions.

MY SESSION WASN'T CHOSEN. HOW CAN I GET INVOLVED IN THE EVENT?

ANDE's Annual Conference is designed to be highly participatory and discussion based. This year, we are focusing on building relationships and connecting participants, so there will be plenty of ways for you to be engaged throughout the course of the event.

DO I GET A COMPLIMENTARY PASS TO THE CONFERENCE IF I AM A SPEAKER?

We are unable to offer plenary and breakout session speakers a free pass to the conference. If you are speaking at the conference on a plenary or during a breakout session, please register for the conference and reserve your accommodations online.

Sponsorship

I AM INTERESTED IN SPONSORING THE CONFERENCE. WHOM SHOULD I CONTACT?

Thank you in advance for your consideration! Sponsoring the Annual Conference is a great way for your organization to promote your brand and create awareness about your work. It also goes a long way in supporting ANDE's emerging market members to attend the conference. Please review our [sponsorship brochure](#) and contact [Flora Bracco](#) to discuss sponsorship opportunities.

Partial Scholarships

WHEN WILL I FIND OUT IF I RECEIVED A PARTIAL SCHOLARSHIP?

Scholarship applicants will be notified in late June/early July.

I HAVE RECEIVED A PARTIAL SCHOLARSHIP TO THE CONFERENCE. HOW DO I REGISTER?

Partial scholarship recipients will receive a code to sign up for the conference at a discount. We will not be giving full passes to the conference. It will be emailed to the scholarship recipient upon receipt of the necessary paperwork. After you register, you still need to [book a room with Lansdowne Resort and Spa](#).

IF I RECEIVE A PARTIAL SCHOLARSHIP, DOES IT COUNT TOWARDS ONE OF THE FIVE ATTENDEE SLOTS THAT MY ORGANIZATION GETS FOR THE CONFERENCE?

Yes, if you receive a scholarship, you will count as one attendee for your organization.



DO PARTIAL SCHOLARSHIPS COVER THE COST OF AIRFARE?

Scholarships do not cover the cost of airfare.

Travel and Lodging

CAN I REQUEST TO HAVE A ROOMMATE DURING THE CONFERENCE TO REDUCE MY ACCOMMODATION COSTS?

Yes, certainly. If you are interested in being paired with a roommate, but not sure whom to ask, please [contact us here](#)), and we can help pair you with another ANDE member who is also looking for a roommate. If you do have someone in mind, feel free to contact them directly and purchase a double room to split the cost with them.

HOW DO I GET TO THE VENUE?

Lansdowne Resort and Spa is located 15 minutes from Dulles International Airport (IAD) and 40 minutes from Ronald Reagan Washington National Airport (DCA).

We encourage you to communicate with other attendees beforehand to arrange carpools. You may connect with them directly via our networking app which will be launched this summer. There is an airport shuttle service to Lansdowne Resort and Spa that can be booked directly via the [hotel weblink](#) and rideshare companies also operate from each airport.

WHAT DOES THE ROOM RATE AT THE LANSDOWNE RESORT AND SPA INCLUDE?

The nightly rate includes lodging as well as meals and use of select conference facilities. If you are interested in sharing a room, but do not have a roommate, please [contact us here](#). The single room rate is \$385/night.

WHAT IS A "NON-HOTEL GUEST CONFERENCE PASS"? DO I NEED TO BUY ONE?

A Non-Hotel Guest Conference Pass is required for all attendees who are **NOT** staying at Lansdowne Resort and Spa. If you are commuting in, or staying elsewhere, then you will need to purchase a Non-Hotel Guest Conference Pass which is \$575 total for the conference. You will also need to pay the regular registration fee. Both are **required** for attendees who are not staying at the venue and cover fees for meals, parking, and other conference needs. We appreciate your understanding.

I NEED A VISA LETTER TO ATTEND THE CONFERENCE. HOW CAN I OBTAIN ONE?

If you need an invitation letter to secure a visa, please [contact us here](#) and include your passport number, organization, and professional title.

If you have additional questions, please [email us here](#). The FAQs will be periodically updated as we receive more inquiries.

